



Senior Policy Analyst – Prevention Regulation and Policy

At WorkSafeBC, we're an award-winning employer working to make a difference in the lives of British Columbians by promoting safe and healthy workplaces. If you're looking for a fulfilling and sustained career, join our team and be part of a dynamic organization. Our people are our number one asset, so we support our staff with generous benefits, contributions toward a secure future, and a healthy work-life balance.

The Policy and Research Division is seeking a service-oriented team player with a focus in the area of Occupational Health and Safety Regulation and Policy. The successful candidate will research and develop complex and often contentious policy, regulation, or other proposals, and present them to the senior executive and Board of Directors. Working with internal and external subject matter experts, including staff in other jurisdictions, agencies and organizations, the senior policy analyst will develop proposals and establish and maintain internal and external contacts in order to facilitate the resolution of OHS matters.

As a qualified candidate, you are able to:

- Design, conduct and manage complex research and analytical projects in a systematic fashion with extreme accuracy and diligence
- Prepare comprehensive internal reports for internal use
- Compose discussion papers, briefing notes and other pertinent material
- Manage and prioritize a heavy workload involving multiple tasks and changing priorities
- Assist with the public consultation process concerning policy and regulation development
- Draft policy/regulatory proposals
- Manage stakeholder relations
- Facilitate working groups of internal and external subject matter experts

You possess the following experience and educational background:

- Post-secondary degree in public or business administration, law, engineering, biological/chemical/resource science or a related field
- A minimum of five (5) years experience in the development of public policy or regulation
- A thorough and comprehensive knowledge of Health and Safety Regulations, the *Workers' Compensation Act*, and experience in dealing with Health and Safety issues
- Experience with stakeholder relations, industry and facilitation would be considerable assets
- An equivalent combination of education and experience will be considered

Please provide two (2) written samples of documents you have self-authored. Examples of documents to submit include reports, research papers, policy documents, technical documents or briefing papers that have policy or legal considerations. Written submissions must not exceed twenty (20) pages in length.

Balance and wellness:

As a leader in promoting healthy and safe workplaces, WorkSafeBC believes the health and wellness of our employees depends on a solid work-life balance. As a member of our staff, you'll have access to services that can help you get the most out of work... and life.

- **Health and fitness:** We offer many ways for you to keep healthy and fit. Our Richmond office has a fitness program offering equipment and classes
- **Self-funded leave:** Contribute 20 percent of your salary annually for four years, then take the fifth year off and use your accumulated funds.
- **Care and nurturing:** Take an unpaid leave for the care and nurturing of your children.

APPLY TO: www.worksafebc.com/careers and click on **Career Opportunities**. Only applications submitted through the WorkSafeBC website will be acknowledged.

WorkSafeBC is an inclusive and accessible employer committed to employment equity objectives and invites applications from all qualified individuals. Only those under consideration will be contacted. If you're unsuccessful, please accept our appreciation for your interest.

This position is restricted to those legally entitled to work in Canada.