



Policy Analyst – Prevention Regulation and Policy

At WorkSafeBC, we're an award-winning employer working to make a difference in the lives of British Columbians by promoting safe and healthy workplaces. If you're looking for a fulfilling and sustained career, join our team and be part of a dynamic organization. Our people are our number one asset, so we support our staff with generous benefits, contributions toward a secure future, and a healthy work-life balance.

The Policy and Research Division is seeking a service-oriented team player with a focus in the area of Occupational Health and Safety Regulation and Policy. The successful candidate will research and develop policy, regulation, or other proposals, and present them to senior management. The Policy Analyst will work with internal and external subject matter experts, including staff in other jurisdictions, agencies and organizations.

As a qualified candidate, you are able to:

- manage research and other projects in a systematic fashion with extreme accuracy and diligence
- Prepare comprehensive reports
- Compose discussion papers, briefing notes and other pertinent material
- Manage heavy workload involving multiple tasks and changing priorities
- Assist with the public consultation process concerning policy and regulation development
- Draft policy/regulatory proposals
- Assist with stakeholder relations
- Facilitate working groups of internal and external subject matter experts

You possess the following experience and educational background:

- Post-secondary degree in public or business administration, law, engineering, biological/chemical/resource science or a related field
- A minimum of two (2) years experience in the development of public policy or regulation
- knowledge of the *Occupational Health and Safety Regulation*, the *Workers' Compensation Act*, and experience in dealing with health and safety issues
- Experience with stakeholder relations, industry and facilitation would be assets
- An equivalent combination of education and experience will be considered

Please provide two (2) written samples of documents you have self-authored. Examples of documents to submit include reports, research papers, policy documents, technical documents or briefing papers that have policy or legal considerations. Written submissions must not exceed twenty (20) pages in length.

APPLY TO: www.worksafebc.com/careers and click on **Career Opportunities**. Only applications submitted through the WorkSafeBC website will be acknowledged.

WorkSafeBC is an inclusive and accessible employer committed to employment equity objectives and invites applications from all qualified individuals. Only those under consideration will be contacted. If you're unsuccessful, please accept our appreciation for your interest.

This position is restricted to those legally entitled to work in Canada.